

TUESDAY, JULY 7, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 7, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 30, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 7, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$517,868.46 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 7, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$281.00 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: July 14th Agenda
 - Rickenbacker Land Expansion Replat
 - Pickaway County Land Use Plan Discussion
- Outstanding Plats:
 - Duvall Road Right-of-Way Dedication
 - Future Dedication -- Duvall Road
- Lot Splits:
 - 7 Approved lot splits in the last week, 7 open applications currently.
- CDBG
 - Allocation Grant Draw #12
 - \$67,577.68 to Williamsport Community Center
 - \$223 to Tarlton Street Signs
 - \$465 to Darbyville Street Signs
 - Circleville CI Draw #7 -- \$82,673.52
 - County Signature Required for Fund Draws
 - Ashville CI Dispute
 - CDBG Electronic Approval – Circleville CI Amendment
 - 3 Month Extension
 - Williamsport Leftover Funds to Assist in Darbyville Street Paving Project
- County Land Use Plan
- VanTrust Assignment & Assumption Agreements

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- SolarWinds renewal
- Finished Fiber Drawings
- IDNetworks – Update
- CommsCoach Project Kickoff today
- Working on Digicert certificate for gp@pickawaycountyohio.gov
- Spectrum account review completed
- Deploying SO desktops
- Continue working with the Prosecutors office to replace Desktops/laptops
- 4th District Court of Appeals update
- Entra Backup – Awaiting Quote
- CrowdStrike Web Browser Security – price is out of range considering what we already have in place.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - E3 (Sales) Call – 7/6
 - NG911 Update Call – 7/6
 - EM1 Technical Assistance Call – 7/6

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- Fairfield County LEPC Exercise – 7/9 (Tiff Evaluating)
- LEPC Meeting – 7/9
- Extreme Weather Working Group – 7/9
- ARES Planning Meeting – 7/10
- Next Week
 - Emergency Management Agency of Ohio Central Sector in Pickerington – 7/13
 - Columbus-Scioto River Sub-Area Committee – 7/14
 - Hazmat for Law Enforcement – 2 sessions – 7/16
 - Ohio EMA Directors Call with State – 7/16
- Programs
 - EMA Operations
 - 4th of July support
 - Grant for Pumpkin Show
 - Sheltering Meeting
 - Board of Elections – Updating Emergency Contacts for them
 - 911 Coordinator
 - Request for 2nd quarter statistics has been sent out. Received Circleville’s data.
 - LEPC
 - Meeting this Thursday
 - Financial Report
 - Radio Programming –
 - Smoke detector alarms at Tower Site Friday night and Monday morning
 - Drone Program
 - No new information
 - CERT
 - No new information

In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

- Mr. Grant reported that they are housing 13 dogs.
- There was 1 visitor to the shelter last week and 4 volunteers.
- Mr. Grant presented the Commissioners with an updated Standard Policy and Procedures Manual for review.
- He also spoke about meeting with Sheriff Hafey and had a good conversation.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were Zero (0) BWC claims (2026 =9) and No (0) unemployment claims filed for the week (2026 = 1).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - Zero (0) new hire packets have been handed out this week, and a total of 45 in 2026.
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted
 - Highway Maintenance Worker II (Engineer) – Posted
 - Paralegal (Prosecutor) – Posted
 - Driver License Examiner (Clerk of Courts) - Posted
- Building Department –
 - Letter to the Village of Tarlton wishing to continue partnership with the Building Department.
- Health Insurance –

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- Health & Safety meeting Wednesday, July 15th, finalizing luncheon details.
- Request from employees closing offices during the hours of the Employee Luncheon to attend.
Address at Elected Official meeting.
- Miscellaneous –
 - Tiffany Nash was at one of her coalition meeting and was confronted with concerns about needing help from the Commissioners related to the un-Sheltered. Tiffany advised reaching out with a plan and getting on the agenda. She would like to be included if any contact is made.
 - Got the name of Laura Rockland from Larry Holcomb relative to the bells. She has manuals and offered to come up to program or play bells for the 250th Bell ringing. Marc could not reach her to set time to get into the courthouse.

In the Matter of
Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending June 2026.

A total of \$481,743.00 was reported to be collected as follows:

Permits		
Registration	45	\$3,375.00
Commercial	26	\$458,183.20
Residential	68	\$20,184.80
Total Inspections Performed		
Residential	330	
Commercial	126	
Brock Riley	2	
Dave Duckworth	121	
Total Inspections	579	
Commercial Plan Review	35	
New Home Permits by Jurisdiction:		
City	12	
Commercial Point	7	
Pickaway	2	
Saltcreek	1	
Harrison	1	
Scioto	1	
Total New Homes	24	

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Chiller is working great at PCSO on these hot days we have had.
- Met with the Dog Warden on Monday.
- Presented a proposal between TeamHealth/Premier Physicians Services, Inc. and Pickaway County Sheriff’s Office to provide additional 12 hours of medical service per week. This would provide up to 88 hours a week of medical services to Pickaway County Jail Allowing daily nursing coverage of 12 hours daily. The Commissioners requested a personal meeting with Christopher Galli from Ohio Department of Rehabilitation & Correction prior to approval.
- Friday night of the fair we had 2 deputies that were injured at Walmart.
- We will be receiving an invoice for the firearms that were purchased through Capital Improvement once they receive the firearms that were lent to the PCSO for training.
- The Harleys have been out in Villages patrolling.

In the Matter of

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Auditor's Monthly Update
For the Month of June 2026:

Brad Washburn, County Auditor, met with the Commissioners to provide a report for the month of June 2026. June began at \$27,420,041.40, with \$3,251,089.39 in revenue, \$2,272,815.44 in expenses, and ended with a cash balance of \$28,398,315.35. Mr. Washburn also included a Graph Report that included Transfer Fees, Conveyance Fees for Transfers, Mobile Home Transfer Fees, and Mobile Home Conveyance Fees. Mr. Washburn reported that all Ohio counties have received an extension due to House Bill 186. He explained that there will be savings during the second half of the year, while savings from the first half of the year will be credited back to taxpayers. Mr. Washburn briefly discussed the Homestead piggyback program. Commissioner Scherer stated that the county will not implement the piggyback this year and noted that he has spoken with the five school treasurers. This is due to the one-time enhanced Homestead deduction granted by The State General Assembly. He informed them that it is very likely the county will begin implementing the piggyback program next year.

In the Matter of
Bid Opening Conducted for the
2026 Pickaway County Pavement Marking Program
For the Pickaway County Engineer's Office:

The Commissioners conducted a bid opening for the project referred to as 2026 Pickaway County Pavement Marking Program for the Pickaway County Engineering Department was held July 7, at 11:00 a.m. Anthony Neff, Deputy County Engineer was in attendance. Bids were submitted electronically through Bid Express. Project estimate \$294,130.59.

The following electronic bids were opened and read aloud:

The Aero-Mark Company LLC
\$245,805.89

JD Striping & Services Inc.
\$272,218.90

Oglesby Construction Inc.
\$249,512.25

The bids were turned over to Anthony Neff for their review and contract award recommendation.

Attest: Brandy Stewart, Clerk

In the Matter of
Letter of Support
To Ohio Department of Transportation
For Pickaway County US 23 Interchange:

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Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Administrator:
April Dengler
Clerk:
Angela Karr

May 31, 2022

Mr. Jim Gates
Administrator, Jobs & Commerce Division
Ohio Department of Transportation
1980 West Broad Street
Columbus, OH 43223

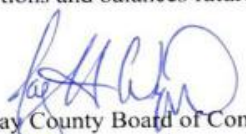
Re: Pickaway County US 23 Interchange

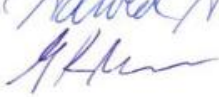
Mr. Gates:

I write today to ask for your full and fair consideration for ODOT District 6's TRAC application to consider the development and construction of a new, full-access interchange between U.S. Route 23 and 762. As you are aware, Pickaway County has experienced exponential growth in large-scale industrial development projects over the last decade, with millions of square feet and thousands of jobs established in the northern Pickaway County corridor near Rickenbacker International Airport ("Rickenbacker"), The Village of Commercial Point and the Village of Ashville. This prime development area is accessed by vehicle and truck traffic primarily off the US 23 route that runs north-south through the county, at the intersection of State Route 762. As traffic growth, and truck traffic in particular, continues to develop in and around the Rickenbacker area significant public roadway improvements are necessary to facilitate new growth, enhance safety, and address congestion and pavement issues.

The Pickaway County Board of Commissioners fully supports ODOT's efforts to fund and construct a new US 23 interchange and appreciates ODOT and ODOT District 6's prioritization of this project that advances the concept of an interchange through the ODOT TRAC process that addresses existing safety conditions and balances future growth.

Sincerely,


The Pickaway County Board of Commissioners

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve to execute a letter of support for the Pickaway County US 23 Interchange to Ohio Department of Transportation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
South Central Power
Right-Of-Way Easement
Company for Pickaway County Airport:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel as well as Pickaway County Airport Authority to sign South Central Power's right-of-way easement to construct the needed electric line.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Ohio Department of Transportation,
Office of Aviation, 2027 Ohio Airport
Improvement Program, Direct Grant
Application for General Aviation Airports
For Pickaway County Airport:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No: PC-070726-53

Ohio Department of Transportation, Office of Aviation, 2027 Ohio Airport Improvement Program,
Direct Grant Application for General Aviation Airports

WHEREAS, The Pickaway County Memorial Airport is in need of improvements, and those improvements will be accomplished through the Taxiway Lighting Design & Construction project. The Ohio Department of Transportation, Office of Aviation, is accepting applications for 2027 Ohio Airport Improvement Program, Direct Grant Application for General Aviation Airports, and

WHEREAS, the Board desires to authorize the Pickaway County Airport Authority Board President to submit applications for funding and execute the grant contracts and any related documents for the FY 2027 Grant Program,

NOW THEREFORE, BE IS RESOLVED, that applications be submitted to the Ohio Department of Transportation in the amount of \$453,150.00 Taxiway Lighting Design & Construction Project, by Airport Board and once a Grant offer is received from the Ohio Department of Transportation this Board authorizes Airport President of the Pickaway County Airport Authority to accept and execute the Grant contract and all related documents and to manage the grants as necessary inclusive of amendments to the Grant contracts and submission of applications for payment associated with the Grants as required by the Ohio Department of Transportation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Community Development Block Grant
Williamsport Allocation and Neighborhood
Revitalization Project – Contract “A”,
Draw #12:

Tim McGinnis presented a drawdown for the Community Development Block Grant, Williamsport Allocation and Neighborhood Revitalization Project Draw #12. The drawdown is in the amount of \$68,265.68. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute drawdown #12 for the Community Development Block Grant, Williamsport Allocation and Neighborhood Revitalization Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Community Development Block Grant
Utility Improvement for Walnut Street,
Walnut Street Circleville Ohio Drawdown #7:**

Tim McGinnis presented a drawdown for the Community Development Block Grant, Utility Improvement for Walnut Street, Walnut Street Circleville Ohio. The drawdown is in the amount of \$82,673.52. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute drawdown #7 for the Community Development Block Grant, Utility Improvement for Walnut Street, Walnut Street Circleville Ohio .

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Contract Award for Project Referred to as the
2026 Pickaway County and Township Resurfacing Program –
Bid B For Pickaway County Engineer’s Department:**

In reference to the bid opening conducted on April 28, 2026, referred to as 2026 Pickaway County and Township Resurfacing Program – Bid B and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award to the contract to Fillmore Construction, 11741 State Route 72, Leesburg, Ohio 45135, in the amount of \$802,652.05.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Authorization to Advertise to Accept Bids for
2026 PIC-DECK SEALING for the Pickaway
County Engineer’s Department:**

Anthony Neff, Deputy County Engineer, requested authorization to advertise and receive bids for the 2026 PIC–DECK SEALING. Upon review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize the County Engineer to advertise for bids for the 2026 PIC–DECK SEALING. Engineer’s estimate for the project is \$332,060.90.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Authorization for Tim McGinnis,
Development & Planning Director,
Or Marc Rogols, County Administrator
to Sign the Pickaway County Section on the
Ohio Department of Development Office
of Community Development Draw Request:**

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Tim McGinnis, Development & Planning Director or Marc Rogols, County Administrator, to sign the Pickaway County Section on the Ohio Department of Development Office of Community Development Draw Request.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator:

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- Building Department –
 - Kelly attending Commercial Point Village Council Meeting.
- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability. Change centering on AFLAC to combine with Benefits+. Phone Conference with Matt tomorrow 7/07/26
- Personnel / Job Openings –
 - Kennel Attendant – One application
 - Additional Maintenance Worker – Three applications
- Engineer's Office –
 - Continue working with Chris & Representatives from DRC on the sanitary at PCI Prison. No billing since 2018. Researching the "Jed Tax" administered by Grove City and township created.
- Miscellaneous –
 - Scheduling a meeting with John Payne – Incentive agreement update still pending
 - Tattoo (Appearance) Policy & Procedure – Written submitted to Jacob Booth (Clemens Nelson) – Approved – Pending Elected Officials meeting 7/15/26
 - Meeting with Jessica Korn (Maximus) tomorrow with Crystal Fisher VIP Voucher Familiarization.
 - PCSO & DRC Window & Door Project Meeting
 - Public Defenders Report – Report filed electronically.
 - Monday 6/29/26 in-person meeting with Rumpke – Dumpster at Memorial Hall to be changed to Brown Waste Wheeler.
 - Yesterday, Monday 7/06/26 meeting with Robert & IPS – Server updates 2027 Capital Improvement.
 - Meeting with Jeremy Grant – Policy Review & Discussion tomorrow, Wednesday, 7/08/26.

In the Matter of
Executive Session:

At 1:49 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer, Brian Hill, P3, Marc Rogols, County Administrator, Angela Karr, County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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At 2:09 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending July 4, 2026.

A total of \$530.00 was reported collected as follows: \$50 in adoptions, \$150 redemptions; \$165 dog licenses, \$135 dog license late penalty, \$20 micro-chip fees, and \$10 boarding revenue.

Four (4) stray dogs were processed in; three (3) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Brandy Stewart, Clerk